

CANNON BUILDING
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STATE OF DELAWARE
DEPARTMENT OF STATE

DIVISION OF PROFESSIONAL REGULATION

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MEETING MINUTES:

BOARD OF PROFESSIONAL LAND SURVEYORS

DATE AND TIME:

Thursday, February 17, 2011 at 8:30 a.m.

PLACE:

861 Silver Lake Boulevard, Dover, Delaware
Conference Room A, second floor of the Cannon Building

APPROVED:

March 17, 2011

MEMBERS PRESENT

Michael Szymanski, Professional Member, Chair
James Bielicki, Jr., Professional Member, Vice Chair
Steven Sellers, Professional Member
Mary Chvostal, Public Member
Mark Rosenthal, Public Member

DIVISION STAFF

Sandra Wagner, Administrative Specialist III
Allison Reardon, Deputy Attorney General

MEMBERS ABSENT

Frederick Schranck, Deputy Attorney General
Laurence McBride, Professional Member
Elizabeth Rowe, Public Member

PUBLIC

John Johnson

CALL TO ORDER

Mr. Szymanski called the meeting to order at 8:34 a.m.

Review and Approval of Minutes

Mr. Bielicki made a motion, seconded by Ms. Chvostal to approve the minutes. The motion was approved with Mr. Sellers and Mr. Rosenthal abstaining.

Unfinished Business

Re-review of Paul Hayden – by Examination

Mr. Bielicki re-reviewed the application for Mr. Paul Hayden. Mr. Hayden was asked to submit proof of verified hours of which he sent in documentation and that completed his application. Mr. Bielicki made a motion; seconded by Mr. Sellers, to approve Mr. Hayden's application and to allow him to sit for the examinations. The motion was unanimously approved.

NEW BUSINESS

Mr. Szymanski asked for an amendment to the agenda. Mr. Sellers made a motion, seconded by Mr. Bielicki to amend the agenda by moving 4.12 Election of Board Secretary to the top of the agenda. The motion was unanimously approved. Mr. Bielicki made a motion, seconded by Mr. Sellers, to nominate Ms. Mary Chvostal to Board Secretary. Ms. Chvostal accepted the nomination. The motion was unanimously approved.

Courses for Continuing Education Approval

Mr. Szymanski reviewed the application from Bruce McKenna for PDHs. Ms. Chvostal made a motion, seconded by Mr. Rosenthal, to approve the CE course. The approval is for a total of 120 PDHs none of which are approved for ethics. Ms. Chvostal amended her motion, seconded by Mr. Seller to add the name of the course, which is Gloucester County College-Evidence and Procedures for Boundary Location. The motion was unanimously approved.

Mr. Szymanski reviewed the application from James Conlow for a PDH and recommended approval. Mr. Sellers made a motion, seconded by Ms. Chvostal, to approve the PSLS Bucks County Chapter-Changes to Minimum Requirements for ALTA/ACSM Title Surveys for 1 PDH. The motion was unanimously approved.

Mr. Szymanski reviewed the application from Aleksandar Grkovic for PDHs and recommended approval. Mr. Sellers made a motion, seconded by Mr. Bielicki, to approve the PA Society of Land Surveyors-Moderation of the National Spatial Reference System for 3 PDHs. The motion was unanimously approved.

Mr. Szymanski reviewed the application from The Institute for Mapping Technology for PDHs. Mr. Sellers made a motion, seconded by Mr. Rosenthal to approve the Mapping & GIS 201 and Basic Mapping & GIS 101 for 6 PDHs per course. The Institute for Mapping Technology sent a request for two webinars for the same course as above. Discussion took place on what webinars are specifically and whether there will be an exam at the end of the webinar. Ms. Chvostal said that webinars usually have an exam when you complete them. The information sent into the Board wasn't specific about what was included with taking the webinar as opposed to taking the course at a seminar or classroom setting. Mr. Sellers made a motion, seconded by Mr. Rosenthal, to table the Mapping & GIS 201 and Basic Mapping & GIS 101 webinars for 6 PDHs each, until the Board can get some clarification. The motion was based on Rule 10.3.2 of the Rules and Regulations for the Board of Professional Land Surveyors. Ms. Wagner will be sending a letter to the Institute for Mapping Technology for the clarification on how the webinars will work. The motion was unanimously approved.

Mr. Szymanski reviewed the application from Douglas Loewer-Delaware Technology and Community College for PDHs and recommended approval. Mr. Sellers made a motion, seconded by Mr. Bielicki, to approve the Review of Stormwater Management Modeling & Technical Update for 24 PDHs, Intro to Global Positioning Systems for Land Surveyors for 7 PDHs,

Utilizing Robotic and GPS technology for 7 PDHs, and Geographic Information Systems (GIS) using ARC View for 7 PDHs. The motion was unanimously approved.

Mr. Bielicki reviewed the application from the Delaware Association of Surveyors, Inc. for PDHs and recommended approval. Mr. Johnson from the DAS revised the application to the correct Program name. Mr. Bielicki made a motion, seconded by Mr. Sellers, to approve the Surveyors' Issues and Answers: Professionalism in Surveying for 2 PDHs in Ethics with the revision. The motion carried with Mr. Szymanski abstaining.

Mr. Sellers reviewed the application from Bruce McKenna-NJWEA for PDHs and recommended approval. Mr. Sellers made a motion, seconded Mr. Bielicki, to approve Hazwoper Refresher for 8 PDHs. The motion was unanimously approved.

Ms. Chvostal reviewed the application from Bruce McKenna- Institute of Design Professionals for PDHs and recommended approval. Ms. Chvostal made a motion; seconded by Mr. Sellers, to approve the Focus on Professional Ethics for 7 PDHs. Mr. McKenna was asking for 8 PDHs and is receiving approval for 7. The motion was unanimously approved.

Mr. Szymanski reviewed the application from Steven Adkins-Delaware Technical & Community College for PDHs and recommended this request to be tabled. Mr. Sellers made a motion, seconded by Mr. Rosenthal, to table the request Introduction to Stormwater Best Management Practices for more clarification. The Board is requesting an agenda to determine the amount of PDHs and a list of credentials for Ms. Williams the instructor. Ms. Wagner will send a letter to Mr. Adkins asking for this information. The motion was unanimously approved.

Review of Applications for Examination

Mr. Bielicki reviewed the application for Mr. Michael Gentile.

Mr. Bielicki made a motion; seconded by Ms. Chvostal, to propose to deny Mr. Gentile's application. Mr. Gentile is 4 months short of field verified hours in the Boundary and Retracement. The motion carried with Mr. Szymanski abstaining.

Mr. Bielicki reviewed the application for Mr. Shaheed Smith.

Mr. Sellers made a motion, seconded by Ms. Chvostal, to table the application of Mr. Smith requesting clarification of his application, passing scores, and an explanation of the discrepancies from the State of Pennsylvania's verification. Ms. Wagner will contact the State of Pennsylvania and the Engineering Examination Services to find out what Mr. Smith has taken and passed and what he hasn't. The motion was unanimously approved.

Review of Application for Reciprocity

There were no applications for Reciprocity for review.

Ratification of Issuance of Land Surveying Certificates of Authorization

There were no applications for ratification for Certification of Authorization.

Complaint Assignments

There were no new complaint assignments.

Complaint Status

No changes to the complaint status at this time.

Hearings/Consent Agreements/Board Orders

The Board has a hearing scheduled for April 21st meeting.

Closed Complaints

None

Wall Certificates

Mr. Szymanski and Ms. Chvostal signed the wall certificates for Keith Andrews, Jeffrey Bleach, Michael Burns, Jeffery Elkins, David Nowicki, Jeffrey Whitmore, and Brian Yorkiewicz.

Audit Compliance Update

No updates at this time.

OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)

Mr. Sellers thanked the Board and said that he has enjoyed being a part of the Board of Professional Land Surveyors and is sorry that he had to ask not to be reappointed at this time. Mr. Szymanski welcomed one of our new members, Mr. Mark Rosenthal, to the Board.

Mr. Szymanski informed the Board that a meeting took place with Representatives from DelDOT and DAS regarding the inspection and acceptance process of State maintained roads. Mr. Szymanski represented the Board. He stated the meeting was very constructive. Discussion took place regarding monument and storm drainage as built requirements. Mr. Szymanski will follow up with DelDOT in a few months regarding possible implementation of the recommendation discussed.

PUBLIC COMMENT

Mr. Johnson from DAS asked the Board when the new intern application was fully in effect. Mr. Szymanski let him know that the application will be in full effect starting July 1st and anyone wishing to receive licensure at that time will have to do the 4 years of internship unless seeking licensure through reciprocity.

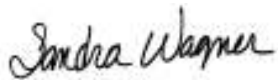
NEXT MEETING

The next scheduled meeting of the board is March 17, 2011 at 8:30 a.m. in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

ADJOURNMENT

There being no further business before the Board, Mr. Rosenthal made a motion, seconded by Mr. Sellers to adjourn the meeting at 9:58 a.m. The motion was unanimously approved.

Respectfully Submitted,



Sandra Wagner
Administrative Specialist III